

Part-time Social Worker Legal Advocacy for Adults with Mental Illness (LAAMI) Program

JOB SUMMARY:

Legal Services of Eastern Missouri, Inc. (LSEM), a non-profit law firm that provides free legal assistance to people living with low-income/low opportunity, seeks a part-time Social Worker to work in its Legal Advocacy for Adults with Mental Illness (LAAMI) Program.

The Legal Advocacy for Adults with Mental Illness (LAAMI) Program provides civil legal representation and social work support services to adult residents of St. Louis City with mental illness. LAAMI seeks to address legal concerns that create barriers to stability and recovery including loss of housing, access to public benefits, consumer issues, disability discrimination, family law matters, and helping clients plan for the future.

The LAAMI social worker will work within LSEM's department of social work, but will be assigned to the LAAMI Program, working closely with LAAMI legal staff and LSEM's Director of Social Work. This part-time position (20 hours/week) is funded through a grant from the St. Louis Mental Health Board.

Primary Responsibilities:

- Providing social work case management for adults LAAMI clients in St. Louis City living with chronic mental illness
- Conducting social assessments, including risk assessments for clients in the program
- Creating case plans and connecting LAAMI clients to other resources in the community
- Assisting clients with accessing public benefits such as Food Stamps, Medicaid, and SSI/SSDI
- Advocating for clients within the social service delivery system
- Collaborating with St. Louis Mental Health Board funded organizations in the delivery of services to the target population
- Conducting client intake in-office and at outreach sites in the community as needed
- Maintaining case files and client records in accordance with agency and funder requirements
- Supervising social work practicum students

Experience / Skills needed:

- Master of Social Work degree **required**
- Experience working with adults living with chronic mental illness preferred
- Ability to work collaboratively with others – internally and externally
- Energetic and committed to LSEM's mission
- Applicant must be sensitive to the needs of the low-income/low opportunity community
- Organized and accountable; outstanding communications skills; ability to work independently
- Strong understanding of Microsoft Office Suite and ability to quickly learn new IT systems, including case management software.

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Salary & Benefits Information:

Salary commensurate with experience. Excellent benefits including paid time off, paid holidays, 403(b) plan, 401(a) profit sharing plan, employee assistance plan, flexible spending plan, and paid training.

Application Information:

Interested candidates should send a cover letter and resume to John Early, Director of Human Resources & Operations at jgearly@lsem.org.

Submission Deadline: March 11, 2018

Equal access to LSEM's office is available. Those applicants requiring accommodation to the interview/application process should contact the Human Resources Director at the e-mail address listed above. LSEM is an equal opportunity employer.